

14 December 2018

Dear Parent/Carers

As we approach the Christmas break, after what has been busy term, I would like to thank staff, students, parents and governors for their continued support in everything we do.

Our students will be finishing on **Thursday 20th December 2018 at 1.30pm**. Your son/daughter will be provided with a Christmas lunch (free of charge) before they leave. Students are not required to wear their UTC uniform on the last day of term but they are expected to wear suitable attire, which can include a festive Christmas jumper if they wish. If you want your son/daughter to remain in school until 3.10pm please contact the office.

I hope you all enjoy a peaceful Christmas and a very happy New Year and look forward to seeing all our students return refreshed and ready for a new term on **Monday 7th January 2019**.

Yours faithfully



Elaine Delahunt  
Head of College