

11th June 2019

Dear Student,

A Level and BTEC results will be available for students to collect from:
09:00 am to 12pm on Thursday 15th August 2019.

If a student is unavailable to collect their results and want someone else to collect them on their behalf (e.g a family member), an authorisation email must be sent to nmelling@wiganutc.org before 15th August 2019 providing details of whom the collector is.

No results will be distributed via telephone or email under any circumstances.

For any results that are not collected on results day the student will receive written notification via 1st class post. Results will be posted out to the student's home address.

Should a student have a discrepancy with regards to any of their exam results, please contact the exam office on the details below. The exam officer will advise of the official procedure to follow for enquiries about results (see external assessment enquiries about results policy, available upon request). Please note that any re marking of a paper by the exam board may result in an increase or decrease of a result.

Certificates will be received by Northern Schools Trust in November.

Also an email will be forwarded to your Wigan UTC student account named **Destination after Wigan UTC** for you to complete regarding your secured destination. Please reply to this this before attending to collect your results. This will speed up your process on results day.

After Thursday 22nd August 2019 for any exam related queries, please contact:

C/o Northern Schools Trust
North Liverpool Academy
120 Heyworth Street
Liverpool
L5 0SQ

Tel: 0151 260 4044

Yours sincerely,

N Melling
Exams and Data Manager